

ANNUAL REPORT

2020

Carcoola Primary School

Compiled by: Michael Day



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Principal's Message

It is with great pleasure that I present the 2020 Carcoola Primary School Annual Report. In our 49th year, we continued to expect the best from everyone in all areas as we all dealt with the many “unknowns” during the pandemic. We have attempted to keep the school as normal as possible but some activities had to be cancelled, modified or rescheduled due to State Government COVID-19 restrictions. Carcoola Primary School has a rich history which we foster through actively promoting and maintaining our strong SMART and cultural values. It was wonderful to observe that our students, staff and families remained committed to these values throughout the pandemic and that by sustaining solid relationships, together, we were able to survive the constantly changing 2020 environment and work through its challenges.

Ongoing planning for school improvement began in 2018 with the then new Strategic Plan. This was supported and developed in 2019 and 2020, ensuring Operational plans were developed to action the Strategic plan strategies. This operational planning ensured all staff had a clear, shared knowledge of our goals and strategies to achieve them. The school's self-assessment processes ensured the Operational Plans were monitored throughout 2019 and again in 2020, although with some modifications. Data collected during the monitoring and review processes were used to enable staff to develop the 2021 Operational Plans and identify the progress being made toward achieving the Strategic Plan targets and milestones. This Annual Report indicates solid performance on the majority of the Strategic Plan targets and milestones, School Operational plans and System measures.

In leading the school, I am very appreciative of the work of our School Board members and the role they play in ensuring sound governance and shaping of our school direction. Our small but active and highly valued P&C members provide valuable support for school activities. Both groups assisted the school with initiatives that helped to enrich the experiences of all students and enhance our strong community. As a school I believe we are well placed to serve our community into the future by providing outstanding care and supporting high academic expectations for our students.

In the writing of this report, I acknowledge and value the collaborative expertise that currently exists within our school. I hope you enjoy perusing our 2020 Annual Report that highlights our successes and reaffirms our strong practices in continuing to expect the best from everyone at Carcoola Primary School.

Mr Michael Day
Principal

School Council Message

I think that it is safe to say that the 2020 school year was like no other. Teachers and students had to deal with changes in the way subjects were taught. Administrative Staff had to deal with ever changing restriction guidelines that interfered with normal school planning and activities. Cleaners had to step in to fulfill the extra hours needed to keep the school's environment as clean and hygienic as possible. During these months, School Council members were continually impressed with Carcoola Primary School's staff, students and families. The whole school community demonstrated remarkable adaptability, creativity and resilience as we faced the uncertainty of the COVID-19 pandemic together.

Like everything else, School Council meetings were impacted by guidelines and restrictions and were unable to meet as often as usual. Still, as a group we managed to do the following:

- Reviewed and approved the school's voluntary contributions and book lists.
- Reviewed and approved a change of uniforms, including the new logo celebrating Carcoola Primary School's 50th year.
- Reviewed student numbers and attendance
- Reviewed classroom capacity and the new covered al fresco space to accommodate assemblies and outdoor learning activities.
- Discussed student and staff well-being.
- Reviewed and approved the school's finances including the Annual Budget and equipment needs.
- Engaged in and shared ideas on how to meaningfully celebrate Carcoola Primary School's Half Centennial Commemoration in 2021

Our Council is a team of friendly, dedicated parents and staff who want to support and encourage the school to be the best it can be. The School Council meets 4-6 times per year. Our meetings are open and we warmly welcome parents, guardians and community members to come along and join us.

On behalf of the Carcoola Primary School Council, I would like to applaud the whole school community for creating a wonderful year in extenuating circumstances.

Karen Burke
Chairperson
Carcoola Primary School Council

Carcoola Primary P&C Message

The P & C Association were active during 2020 and managed to raise money to support school activities in spite of the COVID restrictions that were in place. A small but dedicated group of parents ensured that the P & C continued to function and support the school throughout the year.

In 2020 the P&C conducted the following fundraisers:

Easter Raffle

Father's Day Stall

Father's day raffle

Lifecycle Fundraiser

Sports carnival

\$50 raffle

Colour explosion

End of year raffle

Through these fundraisers we raised a total of \$3 606.39

Throughout 2020 the P&C donated an amount of \$20 345 to Carcoola Primary School.

Kirsten Lyle

P&C President



School Overview

Carcoola Primary School is located in a quiet rural environment. The 2020 student population of about 140 demonstrates a fairly consistent enrolment pattern over the past few years. At Carcoola Primary School we strive to ensure all students graduate with the attitudes, skills and confidence to achieve their individual potential and to contribute in a positive way to 21st Century society. Staff at Carcoola Primary School demonstrate the professional values of Respect, High Expectations, Cooperation, Pride, Inclusivity, Responsibility, Commitment and Behaving Ethically. The school has a positive and consistent culture which expects these values from students alongside our SMART values and behaviour expectations. We believe that every child matters every day and that all students have the potential to be successful. Parents, teachers and the local community work in partnership to ensure students become happy, healthy and successful learners.

Our school vision, "expecting the best from everyone", reflects our commitment to the community. With our strong focus on the social, emotional and academic wellbeing of students, we value all their achievements. All staff model and support a culture of mutual respect which results in a learning environment where all students feel safe, happy and able to 'have a go'. Carcoola Primary School lives its motto: 'Let Us Grow'

S Strive to achieve M Motivation to learn A Accept Challenge R Respect for self, others and property T Take care of the environment

Vision

Expecting the best from everyone.

Purpose

At Carcoola Primary School, we strive to ensure all students graduate with the attitudes, skills and confidence to achieve their individual potential and contribute to society. We believe that every child matters every day and parents, teachers and the community work in partnership to ensure students become happy, healthy and successful learners.

Key Objectives

- ✧ Establish and maintain a safe, caring and inclusive learning environment for everyone
- ✧ Achieve realistic targets with high expectations for our students and ourselves
- ✧ Deliver high quality learning and teaching programs
- ✧ Collaboratively share skills, understandings and advice
- ✧ Engage in systematic self-assessment processes related to student learning and performance development
- ✧ Target resources through planning and review processes
- ✧ Build strong internal and external relationships between the school and its wider community
- ✧ Engage in ongoing leadership development to ensure staff and students have the necessary leadership skills.

Student Numbers

Years	2018	2019	2020
Kindergarten	17	21	15
Pre-Primary	16	16	21
Year 1	16	19	18
Year 2	15	15	20
Year 3	29	14	17
Year 4	16	17	14
Year 5	9	22	17
Year 6	17	18	20
TOTAL	128	132	142

Staff Profile

The success of our students would not be possible without the tireless work of our staff and I thank them for their support for all our students in their academic, social and emotional development. Our staff are committed to their own growth by participating in a range of professional development activities throughout the year and we acknowledge our student services team including Learning Support Coordinator, School Psychologist and Chaplain for their work in supporting the health and well-being of our students.

All teaching staff meet the professional requirements to teach in Western Australian Public Schools and can be found on the public register of the Teachers Registration Board of Western Australia. All staff have undertaken the Public Service professional learning course and are in possession of a current Working with Children Card.

Leadership Team

Principal	Mr. Michael Day
Deputy Principal	Ms. Peta Kapor
Registrar	Mrs Diane Snowden
School Officer	Mrs Sharon Bonser

Learning Support Coordinator	Ms Peta Kapor
EPOL Team Leader	Mrs Trish Milward
UPOL Team Leader	Miss Sharon Hunt
Teaching Staff	
Kindergarten	Mrs Debbie Beswick
Pre-Primary	Mrs Trish Milward / Mrs Michelle McCormack
YEAR 1	Mrs Anna Butler
YEAR 2	Miss Amy Moody
Year 3	Mrs Nina Guerriero
YEAR 4/5	Miss Christine Glasgow/Mrs Patrice Clitheroe
YEAR 6	Miss Sharon Hunt
DOTT	Mrs Patrice Clitheroe (Physical Education, Health) Miss Christine Glasgow (Music) Ms Peta Kapor (Indonesian)

Education Assistants

Early Childhood	Mrs Mandy Dubberlin, Mrs Linda Watson
Years 1-2	Mrs Petra Darlington, Mrs Stephanie McGlenchie
Years 3-6	Mrs Raquel Willey
Special Needs	Mrs Aria McIntyre, Mrs Chantelle Thompson, Mrs Mandy Dubberlin

School Support Staff

School Psychologist	Ms Verity Gray
School Chaplain	Ms. Karen Burke
Gardner/Handyman/Cleaner	Mr. Peter Woperies
Head Cleaner	Mrs Sue Smit
Cleaners	Mrs Gail Alexander, Mrs Linda Cure, Mrs Theresa Hawker, Mrs Helga Woperies, Ms Jessica Buckley
Additional COVID-19 Cleaning Staff	Mrs Beverly Ree-Simpson, Mrs Emma Ladhams, Ms Jessica Buckley Ms Hayley Hall, Mrs Kiara Beavis

Staff Professional Learning in 2020

All staff engage in effective professional development which enables them to develop the knowledge and skills they need to address the curriculum and achieve the goals outlined in the Strategic Plan. To better equip teachers and support staff with the skills and knowledge needed to meet these challenges, all staff at Carcoola Primary School attend professional learning opportunities either in school or externally. In 2020, staff continued to consolidate on previous learning and worked within their Phases of Learning Teams to ensure all students learning needs are addressed. However much of the proposed external professional learning was unable to be accessed during the COVID-19 restrictions. Some of the Professional Learning was able to be undertaken internally during the year but much will be followed up in 2021. Staff accessed professional learning via webinars or through the online professional learning courses available through the Education Department.

Proposed External Professional Learning

Introduction the Growth Mindset

Murray Waroona Network Conference:

Diana Rigg – Promoting Literacy Development

Origo Mathematics

Proposed Internal Professional Learning and Development

Whole School Writing

Online Education Department Professional Learning

Aboriginal Cultural Standards Framework

Accountable and Ethical Decision Making

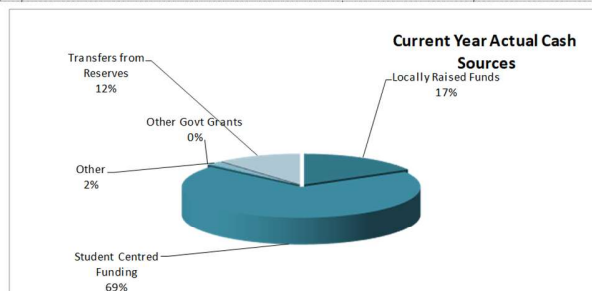
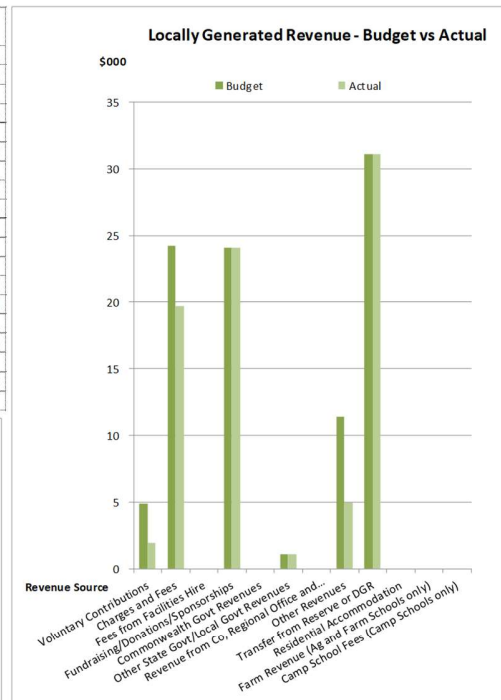
Child Protection and Abuse Prevention

Record Keeping Awareness Training

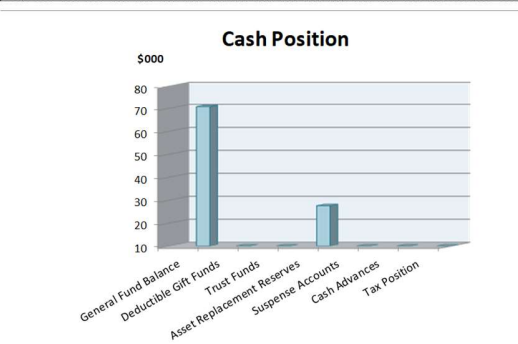
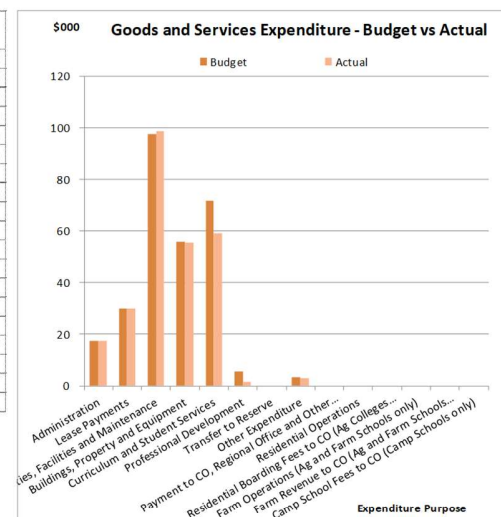
Financial Summary

Financial Summary as at
31st December, 2020

Revenue - Cash & Salary Allocation		Budget	Actual
1	Voluntary Contributions	\$ 4,905.20	\$ 1,970.95
2	Charges and Fees	\$ 24,209.00	\$ 19,714.22
3	Fees from Facilities Hire	\$ -	\$ -
4	Fundraising/Donations/Sponsorships	\$ 24,073.00	\$ 24,073.10
5	Commonwealth Govt Revenues	\$ -	\$ -
6	Other State Govt/Local Govt Revenues	\$ 1,100.00	\$ 1,100.00
7	Revenue from Co, Regional Office and Other Schools	\$ -	\$ -
8	Other Revenues	\$ 11,371.00	\$ 4,974.05
9	Transfer from Reserve or DGR	\$ 31,112.00	\$ 31,112.00
10	Residential Accommodation	\$ -	\$ -
11	Farm Revenue (Ag and Farm Schools only)	\$ -	\$ -
12	Camp School Fees (Camp Schools only)	\$ -	\$ -
Total Locally Raised Funds		\$ 96,770.20	\$ 82,944.32
Opening Balance		\$ 63,329.93	\$ 63,329.93
Student Centred Funding		\$ 183,128.13	\$ 188,571.31
Total Cash Funds Available		\$ 343,228.26	\$ 334,845.56
Total Salary Allocation		\$ -	\$ -
Total Funds Available		\$ 343,228.26	\$ 334,845.56



Expenditure - Cash and Salary		Budget	Actual
1	Administration	\$ 17,296.26	\$ 17,293.68
2	Lease Payments	\$ 30,000.00	\$ 29,903.49
3	Utilities, Facilities and Maintenance	\$ 97,598.00	\$ 98,440.90
4	Buildings, Property and Equipment	\$ 55,787.00	\$ 55,427.06
5	Curriculum and Student Services	\$ 71,459.00	\$ 58,899.69
6	Professional Development	\$ 5,500.00	\$ 1,298.35
7	Transfer to Reserve	\$ -	\$ -
8	Other Expenditure	\$ 3,420.00	\$ 2,931.30
9	Payment to CO, Regional Office and Other Schools	\$ -	\$ -
10	Residential Operations	\$ -	\$ -
11	Residential Boarding Fees to CO (Ag Colleges only)	\$ -	\$ -
12	Farm Operations (Ag and Farm Schools only)	\$ -	\$ -
13	Farm Revenue to CO (Ag and Farm Schools only)	\$ -	\$ -
14	Camp School Fees to CO (Camp Schools only)	\$ -	\$ -
Total Goods and Services Expenditure		\$ 281,060.26	\$ 264,194.47
Total Forecast Salary Expenditure		\$ -	\$ -
Total Expenditure		\$ 281,060.26	\$ 264,194.47
Cash Budget Variance		\$ 62,168.00	



Cash Position as at:	
Bank Balance	\$ 96,862.44
Made up of:	
1 General Fund Balance	\$ 70,651.09
2 Deductible Gift Funds	\$ -
3 Trust Funds	\$ -
4 Asset Replacement Reserves	\$ 27,562.61
5 Suspense Accounts	\$ 440.74
6 Cash Advances	\$ -
7 Tax Position	\$ (1,792.00)
Total Bank Balance	\$ 96,862.44

Student Performance

At the outset it is important to note that some of the data we would normally collect, analyse and utilise (such as NAPLAN results and comparative “like school” information) was not available due to the impacts of the COVID-19 pandemic on all schools’ operations. In 2020 NAPLAN was cancelled due to these restrictions. In previous annual reports student performance has been presented on the NAPLAN results of the year 3 and 5 students. This has enabled the consistent monitoring of student progress over time in Reading, Writing, Grammar and Punctuation, Spelling and Numeracy.

On-entry Assessment

The On-entry Assessment Program is an assessment for learning, rather than an assessment of learning. At Carcoola Primary School, students in Pre Primary are assessed in Literacy and Numeracy at the beginning and end of the school year.

In Pre-Primary the main purpose of the program is to provide teachers with information about the understandings that a child brings to school. Information from assessing a child and accessing reports is used to:

- inform the planning and delivery of targeted and intentional learning programs reflective of each child’s needs, and one that supports each child’s learning journey
- review a child’s progress over time.

This supports the planning and delivery of targeted and intentional learning programs. There is no pass or fail in this assessment. In year 3 when students have completed NAPLAN their progression is shown in the data provided from the department. This helps the school monitor the Literacy and Numeracy programs which have been implemented throughout the school.

Literacy

To ensure a level of high quality instructional skill and curriculum delivery, staff collaborated within their Phases of Learning teams and embedded a consistent and supportive approach for the implementation of the various strategies outlined in the Carcoola Primary School Strategic Plan. These included the Carcoola Writing Scope and Sequence which is linked to First Steps Writing, PLD Scope and Sequence across the school for Phonics and Spelling, and Jolly Grammar for Grammar and Punctuation. All of these included explicit teaching strategies. Classroom teachers continued to analyse and use individual, class and whole school data to inform their learning programs. Standardised Reading and Spelling Tests including PM Benchmark, Literacy Pro and PAT Tests were administered and analysed by class teachers from Year 1 to 6. This data supplemented Report Grade data for future planning, both whole school and in the classroom. Targeted Professional Learning in

PLD was focussed on enhancing whole school approaches to English. There was an emphasis on the moderation of standards and SCSA's A to E grading as well as sharing strategies for Writing within year POL groups. Staff collaborated over the development of differentiated teaching strategies and skills in order to cater for various learning needs and abilities of individual and small groups of students. In response to the identification of individual learning needs, class teachers formulated Individual Education Plans in collaboration with the Learning Support Coordinator, school psychologist and parents as required. These plans were regularly monitored by the classroom teacher, in order to ensure that they continued to support the individuals learning. The support program has also provided some extension in Writing for Years 1 to 6 in order to enhance student outcomes.

Numeracy

Teachers utilised the WA Curriculum for all planning, teaching, and assessment in Mathematics. They collaborated and moderated within their Phases of Learning Teams for the purpose of validating assessments in like year levels using the SCSA exemplars that determine the allocation of Semester Grades across the Mathematical strands.

The Pre Primary students undertook the mandatory On Entry Testing in 2020 in early Numeracy skills, concepts and knowledge. The results in Numeracy were consistent with other years and the diagnostic results enabled the teachers to provide early intervention for any students at risk. In addition to the use of common Origo workbooks for mathematics, differentiated computer and online programs such as Ninja Maths and Prodigy were used to enhance and consolidate mathematical concepts as part of the overall learning programs. Students across the school who received D and E Grades were on an Individual Education Plan. The majority of the students are receiving a B and C Grades across the school.

The Education Department's SAIS system is normally used to compare the Carcoola Semester Grade results with the performance of students at like schools. Unfortunately, due to COVID-19, this was unable to be done in 2020. Class teachers also continued to develop Individual Education Plans to assist students experiencing difficulties to assist them to develop skills and strategies to meet their individual needs in the Mathematics Learning area. These differentiated learning programs are developed in collaboration with the Learning Support Coordinator, School Psychologist and parents/guardians. They are regularly reviewed by the classroom teacher (in conjunction with the parents/guardians) so that the student's individual needs are continually addressed.

Student Engagement: Attendance

Student attendance rates are an indication of engagement in schooling. Although the primary responsibility for a student's attendance at school rests with the parents/caregivers and student, schools can have a positive influence on student attendance. At Carcoola Primary School, we continue to promote the value of school attendance and actively support students and families in dealing with any barriers they may face in attending school. All staff are committed to ensuring that school is engaging and a place where students want to be.

Attendance rates were affected markedly by the COVID-19 lockdowns and subsequent gradual return to school for all students. Many students did not return full-time until quite late in the year. Some students were withdrawn from school and home schooled by their parents.

Student Engagement: Behaviour

Student behaviour and management continues to focus on positive behaviours and expectations. These are explicitly taught and recognised through SMART tickets, SMART wristbands, Raffle tickets, and Merit Certificates.

While positive behaviour is the main focus, some students do need reminders for inappropriate behaviours. Mostly these were limited to a small number of students who experience significant behavioural issues. These students were on Individual Behaviour Plans and the focus there is on restorative practices.

PBS – Positive Behaviour Support

Positive Behaviour Support continued to support the management of student behaviour at Carcoola Primary in 2020. The shift to positive reinforcement of desired and expected behaviours over the last few years has had a significant impact across the whole school. The PBS Committee continued to meet during the year, working around COVID interruptions to maintain the school-wide approach to support all students in a positive manner. The ultimate aim of this school wide approach is to improve student's academic and behaviour outcomes by ensuring all students access effective instructions in consistent behavioural practices.

The expected SMART behaviours continued to be widely demonstrated across the school. Students received SMART tickets which acknowledged these behaviours and the General Assemblies during the year, more so in semester two when school returned to a more normal situation after the COVID lockdowns in Semester One. The focus on positive behaviours and recognising these from students assisted enormously with the return to school from COVID, ensuring a friendly and positive learning environment for all. Visitors to the school continue to comment on the friendly atmosphere and the well-mannered students.



SMART students enjoy their special Pizza Lunch in recognition of earning their first 5 SMART wristbands.

Sporting Events in 2020

Sporting carnivals and interschool events were cancelled in the first few months of the year due to the COVID-19 restrictions. However, in third and fourth terms interschool events were permitted under strict COVID conditions.

Cross Country

The school held the Cross Country Carnival in Term 2. Students enjoyed training twice a week before the big event and took part with enthusiasm and determination on the day. There was no interschool competition, however due to COVID restrictions.



Athletics Carnival

The school Athletics Carnival was conducted in late August and was a highly successful event with all students participating enthusiastically. This was followed about three weeks later with the Interschool carnival where Carcoola students competed against their peers from Dwellingup, North Dandalup and Jarrahdale Primary Schools.

Swimming Lessons

Carcoola students participated in the in-term swimming program with a series of 10 lessons during term 4. The students were very busy with two lessons per day for a week. Although most enjoyed their lessons and some came away with certificates, they were tired and ready for the weekend by Friday. However, in the end it was all worthwhile as the skills and water safety procedures they learnt could be lifesaving for them.

Special Events of 2020

Men of the Trees

Once again, in 2020, the Men of the Trees were active with our 4/5 students working alongside them to pot out, grow and nurture a large number of seedlings into sizeable plants which were then used to develop a local community project in Carcoola. Some of these were also planted at Carcoola Primary School.

Year Six Camp

The students from year six were treated to a camp extending over three days at the Point Peron Camp site. Team building exercises including water activities, abseiling, outdoor sports and activities and archery all engaged the students, who came home very tired and exhausted.

P & C Colour Run

Late in term four the P & C association conducted a colour run as a fund raiser. All students took part and had a fun filled hour alternately being immersed in water and then splashed with coloured paint. Although the water must have been cold, students were happy to be splashed followed by a squirt of another colour. Their originally white tee-shirts went home with a, fortunately washable, amazing range of colours and patterns. Great fun was had by all and in the process, the P & C raised a significant amount of money to support school projects.

NAIDOC Celebrations

Students were involved in a series of activities to acknowledge NAIDOC Week which occurred during the time of high level COVID restrictions. However, towards the end of the year, in November, the students enthusiastically celebrated with a number of activities and exercises.



Year Six Graduation

The year six graduation took place in the final week of term 4. Following the graduation ceremony during the day where many students received academic and special awards, students went home early to prepare for a limo drive to Mandurah in the evening. This was followed by a special dinner at the Cut Restaurant in Wannanup during which some special presentations were made to students.



ANZAC Day

Although ANZAC Day looked very different this year with many of our students being at home during the height of the COVID-19 restrictions, the students who were at school made sure the sentiments around ANZAC were not forgotten. They produced and painted red poppies which were incorporated into remembrance plaques and placed at the flagpole.

Book Week

Book week was conducted in term three with a special book character parade where students dressed as their favourite character. Students came in a variety of innovative costumes while staff dressed in the theme of Mr Popper's Penguins. The parade was especially colourful with all students enjoying the procession and comments of the student councilors.



Drive-By during Lockdown

During the COVID-19 lockdown when most students were kept at home, teachers were busy providing learning activities to students online. Keeping connected to students was mainly online or by mobile phone. Just before the end of term teachers drove themselves in a convoy around the streets of Carcoola waving and expressing support for the students. Students and families waited outside their homes to wave and cheer as the teachers drove by. It was a very emotional time for all concerned.





Working from Home 2020



Signed

Principal: Michael Day

Date: 30/04/2021



School Council Chair: Karen Burke

Date: 30/04/2021