

Newton Moore Senior High School

Achieving Today for Tomorrow - Knights of the Moore, we can, we will.

Attendance Plan

Improvement Targets	Strategies:	Timeline:			Resources:
		2018	2019	2020	
Reduce the gap of attendance rates between Aboriginal and non-Aboriginal students to be equal to or better than like schools and WA Public Schools.	<ul style="list-style-type: none">Regular phone calls home from the school based Attendance Officer regarding absences for students with attendance below 80%.	✓	✓	✓	<ul style="list-style-type: none">School based Attendance Officer
Maintain attendance rates of non-Aboriginal students of regular attendance to be equal or better than like schools.	<ul style="list-style-type: none">Three breakfast club programs in the school<ul style="list-style-type: none">School based programClontarf / Academy programRole Models program	✓	✓	✓	<ul style="list-style-type: none">Senior TeachersClontarf Academy DirectorRole Models Academy Director
Halving the gap between whole school regular attendances and Aboriginal regular attendance. By 2020 the percentage of Aboriginal students with an attendance rate of 90% or greater will increase by 9%: <ul style="list-style-type: none">37% in 2018 (semester 1)41% in 2019 (semester 1)46% in 2020 (semester 1)	<ul style="list-style-type: none">Attendance improvement Plans developed for targeted students who are considered “at severe risk”.	✓	✓	✓	<ul style="list-style-type: none">Wellbeing Coordinators
	<ul style="list-style-type: none">Attendance incorporated into our schools reward programs, ‘Golden Knights’ / ‘Shining Knights’.	✓	✓	✓	<ul style="list-style-type: none">Wellbeing Coordinators
	<ul style="list-style-type: none">Certificates presented at assemblies for students who have maintained 100% attendance.	✓	✓	✓	<ul style="list-style-type: none">Wellbeing Coordinators
	<ul style="list-style-type: none">Home visits of Aboriginal students (in particular our target group) to ensure they become regular attenders	✓	✓	✓	<ul style="list-style-type: none">AIEOsSchool based Attendance Officer
	<ul style="list-style-type: none">Establish a target group of aboriginal students for intensive intervention to establish and maintain regular attendance.	✓	✓	✓	<ul style="list-style-type: none">School based Attendance Officer
	<ul style="list-style-type: none">Meet with the Aboriginal education team to ascertain the whereabouts of student non-attenders.	✓	✓	✓	<ul style="list-style-type: none">School based Attendance Officer
	<ul style="list-style-type: none">Identifying disengaged Year 9 / 10 students and set up a process to re-engage.Investigate engagement programs or opportunities for disengaged / non-attending students	✓			<ul style="list-style-type: none">Deputy Principal
	<ul style="list-style-type: none">Students identified as having poor attendance to be developed by Attendance Officer and Student Services Manager; ensuring these students are involved in regular attendance discussions.	✓	✓	✓	<ul style="list-style-type: none">School based Attendance OfficerStudent Services Manager
	<ul style="list-style-type: none">Fruit and snacks available all day for students.	✓	✓	✓	<ul style="list-style-type: none">School Chaplain
	<ul style="list-style-type: none">Monitor and follow up weekly to ensure teachers are completing all information in SEQTA in a timely manner.	✓	✓	✓	<ul style="list-style-type: none">Student Services Clerical Officer
	<ul style="list-style-type: none">Improving communication through SEQTA about resolving unexplained absences.<ul style="list-style-type: none">On a weekly basis the Attendance Officer notifies parents about any unexplained absences via email.Parents notified by mail of unexplained absences twice per term.	✓	✓	✓	<ul style="list-style-type: none">School based Attendance Officer
	<ul style="list-style-type: none">To communicate to parents to inform them of attendance procedures and expectations<ul style="list-style-type: none">Schoolzine articles, SMS, emails, phone calls, implemented to improve communication with parents/guardians.Parent and student meetings with Wellbeing Coordinators regarding absences.	✓	✓	✓	<ul style="list-style-type: none">Deputy PrincipalsAccess to data sourcesSMS, email access
	<ul style="list-style-type: none">To ensure attendance data is analysed, viewed and presented to key stakeholders in the school.<ul style="list-style-type: none">To provide semester updates on SAM/SARS data to senior staff and the school board.	✓	✓	✓	<ul style="list-style-type: none">Associate Principal
	<ul style="list-style-type: none">To encourage students particularly our senior school students the importance of ensuring that they have no unauthorised absences (in preparation for being in the workplace).<ul style="list-style-type: none">monitor at key times, country week, school ball, graduation.	✓	✓	✓	<ul style="list-style-type: none">Student Services ManagerWellbeing Coordinator
	<ul style="list-style-type: none">Use senior school time to investigate unresolved absence reports.<ul style="list-style-type: none">Attendance Officer prints unresolved attendance information for students.Senior School time teachers distribute and discuss the importance of providing notes to explain absences.	✓	✓		<ul style="list-style-type: none">School based Attendance OfficerWellbeing Coordinator
	<ul style="list-style-type: none">Use 4 Families (Relationships Australia) to work with identifying Aboriginal students on improving on attendance and to identify what we can do to support these students in improving attendance.	✓	✓		<ul style="list-style-type: none">Relationship Australia staff
	<ul style="list-style-type: none">Liaise with other district Attendance Officers or district education staff to encourage them to seek whereabouts of some students.	✓	✓	✓	<ul style="list-style-type: none">Attendance Officer